

JOB DATA SHEET

Job Holder Name and Title of Position:

- Project Engineer (later PE)

Reports to: General Manager (later GM)

Location:

- Progettazione moderna (later PM)), Bologna, Italy

Entry date: _____

Job's Mission:

- Conduct process for achieving authorizations, permits and contracts for constructing and operating a renewable energy plant pack
- Manage internal and external resources, contacts to authorities and support GM in dealing with investor
- Transmit a good corporate image; the job holder is the first person in the Company the authorities get in contact with.

Job Dimensions:

- Follow up project, also by coordinating the information/replies and documents from different offices, landowners and other stakeholders involved.
- Manage the AU process
- Process authorization package, Prepare and submit to the authorities all needed documentation; assures all AU elements are compliant with laws and regulations.
- Provide technical support to GM and investor

Main Responsibilities:

- Provide complete authorization pack with full support to authorities and investor
- Make sure that the AU project is followed up correctly and timely
- Prepare and send all documents informing of the authorization content and process,
- File all communications from and towards the authorities and investors
- Coordinate any request from the authorities information forwarding it to the appropriate person in the Company
- Provide authorities and investors with technical documentation and with

Technical Experience and Knowledge Required:

- IT tools (such as Excel, Word,)
- Basic technical experience

Performance Skills Required:

- Technical (design) skills
- Communication skills
- Patience, tolerance, friendliness
- Precision, especially in processing the documents and preparing files

Education Required:

- Engineering degree inor alternatively
- Certificate of Technical college
- English certificate

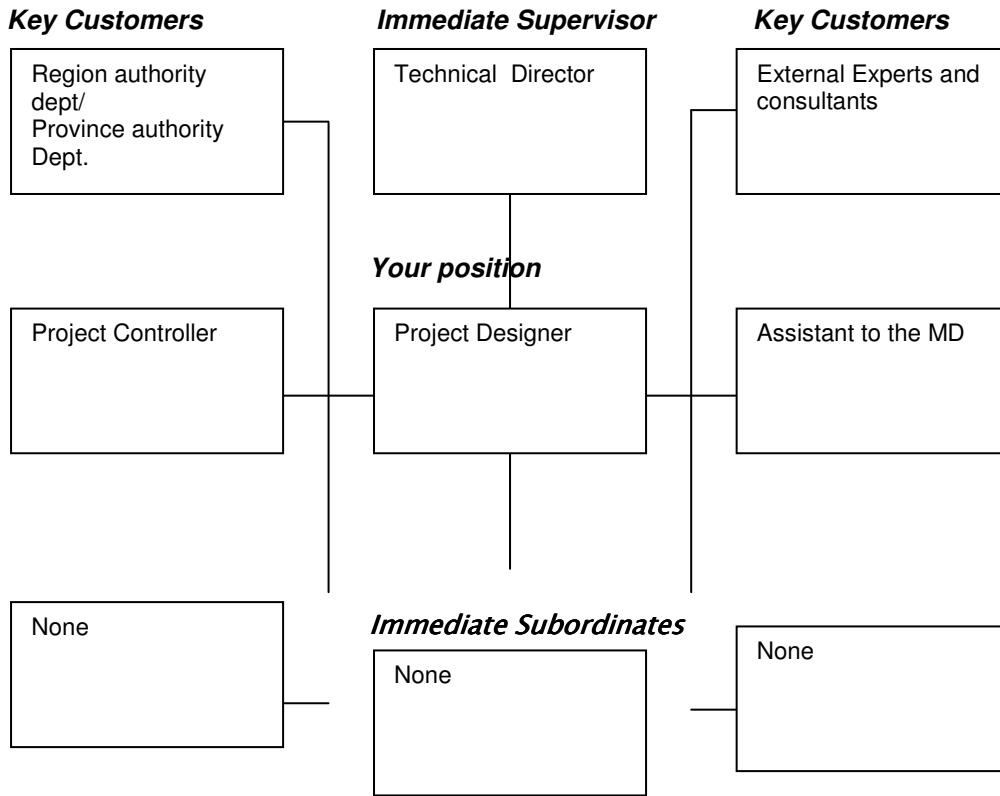
Languages:

- Italian and English (good working knowledge)

Travel:

- 20 to 40%

Your Customers (internal & external) & Your Position in the Organization
Specify in each box, the name and function



N.B.: Check this Job Data Sheet with your key customers and functional interface as you feel necessary

Record

Signature

Date

Prepared by Job Holder

Approved by GM
